

Housing Authority of the Borough of Clementon

RESOLUTION HA17-13

ELECTIING CHAIRMAN OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE BOROUGH OF CLMEMENTON

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) is required to elect a Commissioner as Chairman;

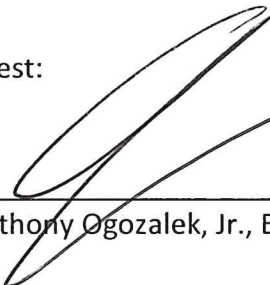
Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that John P. Schmidt has been elected as Chairman of the Board of Commissioners for the term July 1, 2017 through June 30, 2018.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By   
John P. Schmidt, Chairman

Attest:

  
\_\_\_\_\_  
Anthony Ogozalek, Jr., Esq., Solicitor  
(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-14

ELECTIING VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE BOROUGH OF CLMEMENTON

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) is required to elect a Commissioner as Vice Chairman;

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that Lia Cater has been elected as Chairman of the Board of Commissioners for the term July 1, 2017 through June 30, 2018.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By

  
John P. Schmidt, Chairman

Attest:

  
Anthony Ogozalek, Jr., Esq., Solicitor

(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-15  
RESOLUTION DESIGNATING BANK DEPOSITORIES  
FOR THE FY17 YEAR  
(JULY 1, 2017 THROUGH JUNE 30, 2018)

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) is required to annually designate one or more banks to conduct its business;

Whereas, it has been determined that the CHA continue to utilize TD Bank for its Public Housing, Tenant Activities and Sections 8 Program accounts plus Santander Bank to administer its Tenant Security Deposits account;

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that TD Bank and Santander Bank are the designated depositories for the above-referenced accounts for the period July 1, 2017 through June 30, 2018.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By

John P. Schmidt, Chairman

Attest:

Anthony Ogozalek, Jr., Esq., Solicitor

(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-16

RESOLUTION DESIGNATING CERTAIN NEWSPAPERS AS LEGAL ADVERTISERS  
IN ACCORDANCE WITH THE  
NEW JERSEY OPEN PUBLIC MEETINGS ACT (NJSA 10: 4-6)  
FOR THE FY17 YEAR  
(JULY 1, 2017 THROUGH JUNE 30, 2018)

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) is required to annually designate two or more newspapers to advertise regular and special meetings of the CHA in accordance with the N.J. Open Public Meetings Act (NJSA 10:4-6);

Whereas, it has been determined that the CHA continue to utilize the *Courier Post*, *South Jersey Times* and *Central Record* to advertise or to receive notices of regular and special meetings of the CHA;

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that the *Courier Post*, *South Jersey Times* and *Central Record* are the designated legal advertisers for the period July 1, 2017 through June 30, 2018.


CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By

  
John P. Schmidt, Chairman

Attest:

  
Anthony Ogozalek, Jr., Esq., Solicitor

(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-17

ADOPTING MEETING SCHEDULE 2017-2018 FY

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) is required to publish an annual meeting schedule and set that schedule at its annual reorganization meeting;

Whereas, the CHA has adopted the below schedule of meetings to be held at 6:00pm at the John Leshner Senior Center, 49 Berlin Rd. Clementon, NJ 08021;

2017

August 2<sup>nd</sup>

September 6<sup>th</sup>

October 4<sup>th</sup>

November 1<sup>st</sup>

December 6<sup>th</sup>

2018

January 3<sup>rd</sup>

February 7<sup>th</sup>

March 7<sup>th</sup>

April 4<sup>th</sup>

May 2<sup>nd</sup>

June 6<sup>th</sup>

July 2<sup>nd</sup> Reorganization / Monthly

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that Acting Secretary John P. Schmidt is hereby directed to publish the notice.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By



John P. Schmidt, Chairman

Attest:



Anthony Ogozalek, Jr., Esq., Solicitor  
(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-18

RESOLUTION AUTHORIZING CERTAIN OFFICIALS  
TO SIGN CHECKS FOR FY2017 YEAR  
(JULY 1, 2017 THROUGH JUNE 30, 2018)

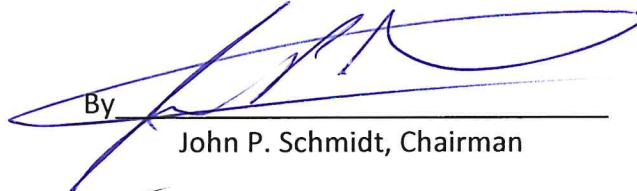
Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) held a reorganization meeting on July 5, 2017, and reauthorizes Chairman John P. Schmidt and Commissioner Joseph Casella as signers for the Authorities' checking accounts;

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that any two of the following officials are authorized to sign checks for the accounts held at TD Bank and Santander Bank for the period July 1, 2017 through June 30, 2018:

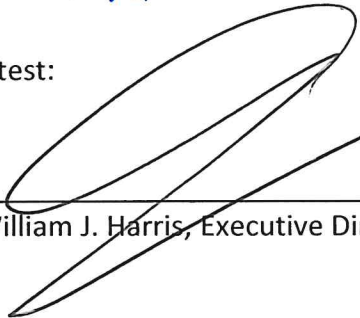
John P. Schmidt, Chairman  
Joseph Casella, Commissioner

CLEMENTON HOUSING AUTHORITY

Dated: ~~July 6, 2016~~  
July 5, 2017

By   
John P. Schmidt, Chairman

Attest:

  
William J. Harris, Executive Director

(SEAL)

RESOLUTION HA17-19  
Amendments to Personnel Policy

**WHEREAS**, the Board of Commissioners of the Housing Authority of the Borough of Clementon (CHA) reviewed the Personnel Policy at its July 5, 2017 meeting and considered certain changes to said Policy and to rescind changes made via Resolution 15-02;

**WHEREAS**, this does not impact Page 28 (Employment Procedures);

**NOW, THEREFORE, BE IT RESOLVED** that the following revisions be made to the respective pages of the Personnel Policy:

**Page 4 – (A)** The authority to appoint, promote or transfer personnel shall be vested in the **Board of Commissioners**.

**Page 4/5 – (B)** The In the event an employee is transferred, demoted, suspended or terminated due to disciplinary action as outlined in the Grievance Policy and Standard Code of Conduct Policy the final decision to affect employment or termination shall be vested in the **Board of Commissioners** with consultation of the Solicitor.

**Page 28 – (Employment Procedure)** The power to hire temporary employees falls to the sole discretion of the Executive Director, with proper consultation of the Solicitor.

ADOPTED: July 5, 2017



John P. Schmidt, Chairman

ATTEST:



Anthony Ogozlaek, Jr., Esq., Solicitor

CLEMENTON HOUSING AUTHORITY  
RESOLUTION NO. HA17-20  
AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clementon Housing Authority to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clementon Housing Authority has determined that one issue(s) are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 5, 2017 at 6PM, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is:

and the nature of the matter, described as specifically as possible without undermining the need for confidentiality:

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to



admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_

"(S) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are

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and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is

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"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality  
Are: Executive Director Vacancy, Specifically to discuss search process, interview candidate and discuss possible contract.

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"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall (circle one) reconvene and immediately adjourn or **reconvene and proceed with business.**

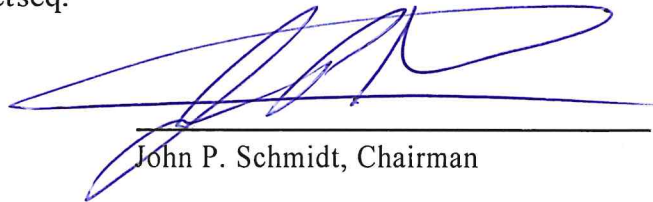
NOW, THEREFORE, BE IT RESOLVED that the Clementon Housing Authority will go into Executive Session for only the above-stated reasons;

**BE IT FURTHER RESOLVED** that the Authority hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet, if necessary)

Subject of Discussion	Estimated Date	Necessary Occurrence
Executive Director Search	September 1, 2017	N/A

**BE IT FURTHER RESOLVED** that the Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

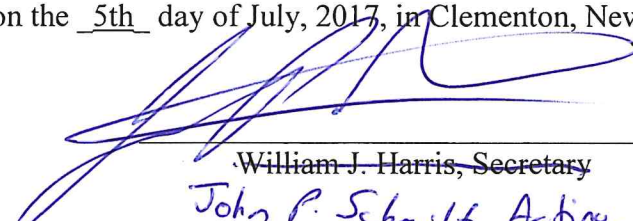
**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 etseq.



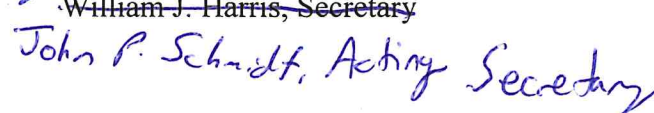
John P. Schmidt, Chairman

CERTIFICATION

I, John P. Schmidt, being the duly appointed, qualified, and Acting Secretary of the Housing Authority of the Borough of Clementon do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Housing Authority of the Borough of Clementon, County of Camden, State of New Jersey, at a meeting held on the 5th day of July, 2017, in Clementon, New Jersey.



William J. Harris, Secretary



John P. Schmidt, Acting Secretary

Housing Authority of the Borough of Clementon

17-21  
RESOLUTION HA21-17

APPOINTING ACTING SECRETARY AND ACTING TREASURER

Whereas, the Executive Director also serves as Secretary and Treasurer of the Housing Authority; Board of Commissioners of the Clementon Housing Authority (CHA) is required to annually designate two or more newspapers to advertise regular and special meetings of the CHA in accordance with the N.J. Open Public Meetings Act (NJSA 10:4-6);

Whereas, the Executive Director's position is now vacant;

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) has decided to make temporary acting appointments to these positions;

Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that John P. Schmidt is hereby appointed Acting Secretary and Joseph Casella is hereby appointed Acting Treasurer for a term not to exceed 45 days.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By



John P. Schmidt, Chairman

Attest:



Anthony Ogozalek, Jr., Esq., Solicitor

(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-22

APPOINTING SECOND VICE CHAIRMAN

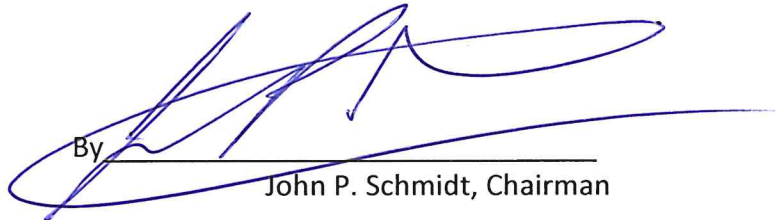
Whereas, both the Chairman and Vice Chairman will be unreachable at the same time in the month of August;

Whereas, the Board of Commissioners of the Clementon Housing Authority (CHA) has decided to elect a Commissioner as Second Vice Chairman for a term expiring September 1, 2017;

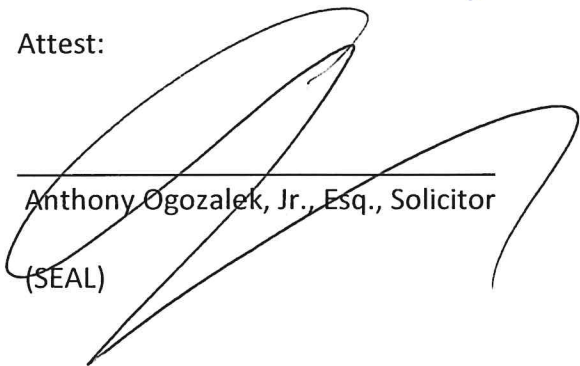
Now, Therefore, Be It Resolved by the Board of Commissioners of the CHA that Joseph Case IIa has been elected as Second Vice Chairman.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By   
John P. Schmidt, Chairman

Attest:

  
\_\_\_\_\_  
Anthony Ogozalek, Jr., Esq., Solicitor  
(SEAL)

Housing Authority of the Borough of Clementon

RESOLUTION HA17-23

APPOINTING EXECUTIVE DIRECTOR

Whereas, the position of the Executive Director is vacant and the Clementon Housing Authority (CHA) wishes to fill the position;

Whereas, the CHA, after conducting interviews has decided to appointment Ken Paris as Executive Director and;

Whereas, the CHA, after conducting interviews has decided to appointment Ken Paris as Executive Director pending DCA approval and;

Now, Therefore, Be It Resolved by the CHA that Chairman Schmidt is authorized to sign a contract of employment with Mr. Paris at an annual rate of \$45,000 based on the terms and conditions discussed in the proposed contract.

CLEMENTON HOUSING AUTHORITY

Dated: July 5, 2017

By



John P. Schmidt, Chairman

Attest:



Anthony Ogozalek, Jr., Esq., Solicitor

(SEAL)