

**HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON**  
**REGULAR MEETING**  
**JUNE 8, 2016**

Chairman Schmidt called the June 8, 2016 Regular Meeting of the Clementon Housing Authority to order at 6:01PM and announced that the meeting has been properly advertised and posted pursuant to N.J.S.A.10:4-6, the Open Public Meetings Act. The meeting was held at the John Leshar Senior Center located at 49 Berlin Road, Clementon, New Jersey.

Salute to the flag.

Chairman Schmidt advised that all Board members were present (Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt). Also present at this meeting were William J. Harris, Executive Director, Anthony Ogozalek, Jr., Solicitor, and Barbara J. Murray, Secretary.

**OLD BUSINESS**

**Resolution HA16-16 – Authorizing Executive Session at May 4, 2016 Meeting**

Chairman Schmidt asked for a motion to approve signing of Resolution HA16-16 (Authorizing Executive Session at May 4, 2016 meeting). Commissioner Watson, seconded by Commissioner Casella, made a motion to approve signing of Resolution HA16-16 (Authorizing Executive Session at May 4, 2016 meeting). Roll call vote: Ayes: Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt. The motion carried.

**NEW BUSINESS**

**Resolution HA16-17 – Authorizing Participation in the State Health Benefits Programs**

Mr. Harris advised that one of the employees has requested reimbursement for not taking health insurance coverage as provided in Section 5 of the CHA's Personnel Policy; that is eligible full-time employees are entitled to reimbursement of 25% of what the CHA's share would be under one of the State's health insurance plans. The amount of the reimbursement to the employee is based on the cost of the plan, the employee's salary and the employee's mandatory share of the total cost based on his/her salary.

Mr. Harris said that currently we do not participate in the N. J. Health Benefits Program, even though our Personnel Policy calls for such participation. Mr. Harris said that he reviewed the State Health Insurance manual and consulted with an HR Specialist at Gloucester Township for guidance on this matter and gave a breakdown of what it would cost the Authority based on the least expensive single coverage plan for its employees. Mr. Harris cautioned the Board that if they decide to amend this clause in the Personnel Policy, it could cost the Authority money in the future because the current employees are all of retirement age or close to it and the new employees may request health insurance. Commissioner Armbruster asked why the employee was asking for this now when the Policy went into effect in July of 2013. A discussion followed.

Commissioner Closs, seconded by Commissioner Casella, made a motion to adopt Resolution HA16:17 Authorizing Participation in the State Health Benefits Program. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt. The motion carried.

**Resolution HA16-18 – Amend Personnel Policy**

Chairman Schmidt asked for a motion to approve Resolution HA16-18 to amend the Personnel Policy to change the wording in Section 5 regarding Health Insurance Policy. A discussion followed; Solicitor Ogozalek will draft Resolution HA16-18 amending the Personnel Policy to change the wording in Section 5 regarding Health Insurance Policy to be voted on next month.

**Resolution HA16-19 – Amending 2016 State Budget**

Chairman Schmidt asked for a motion to approve Resolution HA16-19 to amend the 2016 State Budget. Commissioner Casella, seconded by Commissioner Watson, made a motion to amend the 2016 State Budget. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt. The motion carried.

**Resolution HA16-20 – Adopt 2016 State Budget**

Chairman Schmidt asked for a motion to approve Resolution HA16-20 adopting the 2016 State Budget. Commissioner Cater, seconded by Commissioner Armbruster, made a motion to approve HA16-20 adopting the 2016 State Budget. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt. The motion carried.

**MINUTES**

Chairman Schmidt asked for a motion to approve the minutes of the May 4, 2016 Regular and Special Meetings in block. Commissioner Armbruster, seconded by Vice-Chairman Cater, made a motion to approve the minutes of the May 4, 2016 Regular and Special Meetings in block. Voice vote: All ayes. The motion carried.

**BILLS**

Chairman Schmidt asked for a motion to approve the payment of bills dated May 5, 2016 thru June 3, 2016 (checks are dated June 7, 2016). Commissioner Watson, seconded by Vice-Chairman Cater, made a motion to approve the payment of bills from May 5, 2016 thru June 3, 2016 with proper certification. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Casella, Commissioner Closs, Commissioner Watson, Vice-Chairman Cater, and Chairman Schmidt. The motion carried.

**MANAGEMENT REPORT**


Chairman Schmidt asked if there were any questions on the Management Report that was included in the Board packet; there were none.

**PUBLIC**

Chairman Schmidt opened the meeting to the Public; seeing no Public Chairman Schmidt closed the Public portion of the meeting.

Chairman Schmidt asked for a motion to adjourn. Commissioner Casella, seconded by Vice-Chairman Cater, made a motion to adjourn at 6:55PM. Voice vote: All ayes. The motion carried.

Respectfully submitted,

  
William J. Harris  
Secretary