

**HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON
REORGANIZATION MEETING
JULY 6, 2016**

Secretary Harris called the Housing Authority of the Borough of Clementon Reorganization Meeting to order at 6:00PM and announced that the meeting has been properly advertised pursuant to N.J.S.A. 10:6, the Open Public Meetings Act. The meeting was held at the John Leshar Senior Center located at 49 Berlin Road, Clementon, New Jersey.

Commissioner Schmidt was sworn in as the Mayor's appointment to the Board of Commissioners of the Clementon Housing Authority for a term of five (5) years, July 6, 2016 to June 30, 2021.

Salute to flag.

Upon roll call the following were present: Commissioner Casella, Commissioner Cater, Commissioner Closs, Commissioner Schmidt, and Commissioner Watson. Also present at this meeting were William J. Harris, Executive Director and Anthony H. Ogozalek, Jr., Solicitor. Absent: Commissioner Armbruster and Barbara J. Murray, Secretary.

Secretary Harris opened the meeting and called for nominations for Chairman of the Authority.

CHAIRMAN

Commissioner Cater, seconded by Commissioner Closs, made a motion that Commissioner Schmidt be nominated for Chairman of the Authority for FY 2016-2017, effective July, 6, 2016.

Being no further nominations, the Secretary asked for a roll call vote for the nomination of Chairman of the Authority.

Roll call vote for the nomination of Commissioner Schmidt to be appointed as Chairman of the Authority: Ayes: Commissioner Casella, Commissioner Cater, Commissioner Closs, Commissioner Schmidt, and Commissioner Watson. The motion carried.

Chairman Schmidt called for nominations for Vice-Chairman of the Authority.

VICE-CHAIRMAN

Commissioner Casella, seconded by Commissioner Closs, made a motion that Commissioner Cater be nominated for Vice-Chairman of the Authority for FY 2016-2017, effective July 6, 2016.

Being no further nominations, the Secretary asked for a roll call vote for the nomination of Vice-Chairman of the Authority.

Roll call vote for the nomination of Commissioner Cater to be appointed as Vice-Chairman of the Authority: Ayes: Commissioner Casella, Commissioner Cater, Commissioner Closs, Commissioner Watson, and Chairman Schmidt. The motion carried.

OATH OF OFFICE

Chairman Schmidt was sworn in as Chairman by Mayor Ken Paris (Delran).

Sub-Committees

Chairman Schmidt advised that he would like to keep the sub-committees for the Authority the same as last year:

- 1) Administration – to handle personnel issues, policy, and finance
Commissioner Closs (Chairperson), Commissioner Casella, Chairman Schmidt and Vice-Chairman Cater (Alternate)
- 2) Planning and Development – to be involved in discussions regarding potential tax credit projects in the Borough of Clementon
Vice-Chairman Cater (Chairman), Chairman Schmidt, Commissioner Armbruster, and Commissioner Closs (Alternate)

DESIGNATION OF DEPOSITORIES

Chairman Schmidt advised that we currently use TD Bank and Santander Bank as our depositories.

Commissioner Casella, seconded by Vice-Chairman Cater made a motion to designate TD Bank and Santander Bank as depositories for the Authority for FY 2016-2017 (Resolution HA16-22). Voice vote: All ayes. The motion carried.

LEGAL ADVERTISORS

Chairman Schmidt advised that we currently use the Courier Post, South Jersey Times, and the Central Record/South Jersey News.

Commissioner Watson, seconded by Commissioner Casella, made a motion to designate the Courier Post, South Jersey Times, and the Central Record/South Jersey News as our legal advertisers for FY 2016-2017 (Resolution HA16-23). Voice vote: All ayes. The motion carried.

APPOINTMENT OF CHECK SIGNERS

Chairman Schmidt asked for a motion to appoint William J. Harris, Executive Director, Commissioner Casella, and himself as check signers for the Authority for FY 2016-2017.

Vice-Chairman Cater, seconded by Commissioner Closs, made a motion to appoint William J. Harris, Executive Director, Commissioner Casella, and Chairman Schmidt as the authorized check signers for the Authority for FY 2016-2017. Voice vote: All ayes. The motion carried.

SELECTION OF MEETING DATE, TIME, AND PLACE

Chairman Schmidt asked for a motion to approve the selection of the meeting date, time, and place to be the first Wednesday of the month at 6:00PM at the John Leshar Senior Center located at 49 Berlin Road, Clementon, New Jersey with the exception of the October and November meetings, which is our combined meeting, to be held on the last Thursday in October.

Commissioner Casella, seconded by Vice-Chairman Cater, made a motion to approve the selection of the meeting date, time, and place to be the first Wednesday of the month at 6:00PM at the John Leshar Senior Center located at 49 Berlin Road, Clementon, New Jersey with the exception of the October and November meetings, which is our combined meeting, to be held on the last Thursday in October. Voice vote: All ayes. The motion carried.

Vice-Chairman Cater, seconded by Commissioner Closs, made a motion to adjourn the Reorganization Meeting at 6:08PM. Voice vote: All ayes. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "William J. Harris". The signature is written in black ink and is positioned above the printed name and title.

William J. Harris
Secretary