

**CLEMENTON HOUSING AUTHORITY  
REORGANIZATION MEETING  
JULY 20, 2011**

Salute To flag.

Sheila K. Wooster, Executive Director, called the Annual Reorganization Meeting of the Borough of Clementon Housing Authority to order. Upon roll call the following were present: Commissioners Casella, Nicholson, Porter, and Watson. Absent: Thomas J. Shusted, Jr., Solicitor. Also present at this meeting were Sheila K. Wooster, Executive Director and Barbara J. Murray, Secretary.

The meeting was held at Wooster Towers in the Community Room and was properly posted in accordance with the Sunshine Law.

Mrs. Wooster opened the meeting and called for nominations for Chairperson of the Authority.

**CHAIRPERSON**

Commissioner Porter, seconded by Commissioner Watson, made a motion that John Nicholson be nominated for Chairperson of the Authority for the year 2011-2012, effective July 20, 2011.

Mrs. Wooster asked if there were any other nominations.

Being no further nominations, the Secretary was asked to cast a unanimous ballot for John Nicholson to serve as Chairperson of the Authority for the year 2011-2012, effective July 20, 2011. Roll call vote: All ayes, with the exception of Commissioner Nicholson who abstained.

**VICE-CHAIRPERSON**

Commissioner Porter, seconded by Commissioner Watson, made a motion the Jeff Watson be nominated for Vice-Chairperson of the Authority for the year 2011-2012, effective July 20, 2011.

Mrs. Wooster asked if there were any other nominations.

Being no further nominations, the Secretary was asked to cast a unanimous ballot for Jeff Watson to serve as Vice-Chairperson of the Authority for the year 2011-2012, effective July 20, 2011. Roll call vote: All ayes, with the exception of Commissioner Watson who abstained.

**PROFESSIONAL SERVICES**

**Fee Accountant**

Mrs. Wooster advised that the only proposal for Fee Accountant was from our current Fee Accountant, Joseph E. Kavanaugh, in the amount of \$10,098.00 for a one-year contract effective July 1, 2011. Commissioner Nicholson, seconded by Commissioner Casella, made a motion to accept the proposal for Fee Accountant from Joseph E. Kavanaugh in the amount of \$10,098.00 for a one-year contract effective July 1, 2011. Roll call vote: All ayes.

**Designation of Depository**

Mrs. Wooster advised that we currently use Sovereign Bank and TD Bank as our depositories. Commissioner Porter, seconded by Commissioner Nicholson, made a motion to designate Sovereign Bank and TD Bank as our depositories for the year 2011-2012, effective July 20, 2011. Roll call vote: All ayes.

**Legal Advertisers**

Mrs. Wooster advised that we currently use the Courier Post and the Record Breeze as our legal advertisers. Commissioner Nicholson, seconded by Commissioner Casella, made a motion to designate the Courier Post and the Record Breeze as our legal advertisers for the year 2011-2012, effective July 20, 2011.

**Selection of Meeting Date, Time, and Place**

Commissioner Porter, seconded by Commissioner Nicholson, made a motion to keep the meeting date, time, and place as the third Wednesday of each month at 4:00PM in the Community Room of Wooster Towers. Roll call vote: All ayes.

Commissioner Porter, seconded by Commissioner Casella, made a motion to adjourn. Voice vote: All ayes.

Respectfully submitted,



Sheila K. Wooster  
Secretary