

**HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON  
BOARD OF COMMISSIONERS RE-ORGANIZATION MEETING  
July 2, 2019**

Chairman Schmidt called the July 2, 2019 Board of Commissioners Re-Organization Meeting of the Housing Authority of the Borough of Clementon to order at 6:03PM and read the Sunshine Statement that the meeting was being held in accordance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, also known as the Sunshine Law. Notice of the meeting was sent to the Courier Post and South Jersey Times on 7/10/2019 and published in the Post on 7/15/2019 and in the Times on 7/14/2019. Notice was also transmitted to the Borough Clerk on 7/3/2019 and posted on the bulletin board in Wooster Towers. The meeting was held at the John Leshar Senior Center located at 49 Berlin Road, Clementon, New Jersey.

Chairman Schmidt called for the Salute to flag.

Upon roll call the following were present: Commissioner Armbruster, Commissioner Casella, Commissioner Watson, Commissioner Closs, and Commissioner Schmidt. Excused: Ken Paris, Executive Director and Anthony H. Ogozalek, Jr., Solicitor, Barbara Murray, Secretary and Commissioner Cater.

**NOMINATION OF CHAIRMAN – RES. HA19-04**

Chairman Schmidt opened the floor for nominations. Commissioner Casella, seconded by Commissioner Closs nominated Commissioner Schmidt as Chairman of the Authority for a term 7/1/19 to 6/30/20, effective July 2, 2019. Commissioner Schmidt nominated Commissioner Closs which did not receive a second. Being no further nominations, Chairman Schmidt called the roll.

Roll call vote for nomination of Commissioner Schmidt to be appointed as Chairman of the Authority: Ayes: Commissioners Armbruster, Closs, Casella and Watson. Nay: Chairman Schmidt. Resolution carried 4-1.

**NOMINATION OF VICE CHAIRMAN – RES. HA19-05**

Chairman Schmidt opened the floor for nominations. Commissioner Watson nominated by Commissioner Closs second by Commissioner Armbruster Hearing no other nominations, Chairman Schmidt called the roll for the nomination of Commissioner Closs as Vice Chairman of the Authority for a term 7/1/19 to 6/30/20, effective July 2, 2019.

Roll call vote for nomination of Commissioner Closs to be appointed as Vice Chairman of the Authority: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**DESIGNATION OF DEPOSITORIES – RES. 19-06**

Chairman Schmidt asked for a motion to designate TD Bank as our depository for Public Housing, Tenant Activates and Section 8 accounts and Santander Bank for our tenant security deposit account for FY18-19, effective July 2, 2019.

Vice Chairman Closs, seconded by Commissioner Watson made a motion to approve TD Bank and Santander Bank. Roll Call Vote: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**DESIGNATION OF LEGAL ADVERTISERS – RES. 19-07**

Chairman Schmidt asked for a motion to designate the Courier Post, South Jersey Times and the Central Record as our legal advertisers for FY19-20, effective July 2, 2019.

Commissioner Casella, seconded by Commissioner Watson, made a motion to approve Courier Post, South Jersey Times and the Central Record as our legal advertisers. Roll Call Vote: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**DESIGNATION OF MEETING, TIME & PLACE – RES. 19-08**

Chairman Schmidt stated that the proposed schedule is the second Thursday, except November as usual. The proposal includes double meetings in some months if needed and the Authority can always cancel. With no objections, a motion was made to adopt the resolution by Commissioner Casella, second by Commissioner Watson. Roll Call Vote: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**DESIGNATION OF CHECK SIGNATORIES – RESOLUTION HA19-09**

Chairman Schmidt asked for a motion designated himself, Commissioner Casella and Executive Director Paris as check signatories for FY19-20, effective July 2, 2019. It was stated this will have to be amended when Mr. Paris leaves the Authority.

Commissioner Watson, seconded by Vice Chairman Closs, made a motion to designate Chairman Schmidt, Commissioner Casella and Executive Director Paris as check signatories for FY19-20, effective July 2, 2019. Roll Call Vote: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**APPROVAL OF MINUTES**

Chairman Schmidt stated because of vacations the minutes of June 13, 2019 have not been finalized. Minutes of June 27, 2019 Special Meeting were presented. Chairman Schmidt asked for a motion to approve the minutes of the June 27, 2019 Board of Commissioners Special Meeting as submitted.

Voice Vote: Ayes: Commissioners Armbruster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

**PUBLIC**

Chairman Schmidt opened the meeting to the Public; there was no public; Chairman Schmidt closed the meeting to the Public.

**NEW BUSINESS**

**Auditor**

Chairman Schmidt mentioned the Authority will be going back out for RFP for Auditor.

**ED Search / Contract**

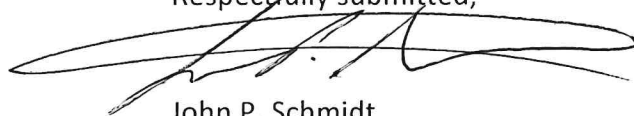
Chairman Schmidt mentioned that himself, Vice Chairman Closs and Commissioner Casella have met with one individual and another authority about the ED Search. Chairman Schmidt also mentioned that he has received a number of resumes. There was a discussion about the search and the board came to the consensus the selected candidate or Shared Service should have some prior HUD and preferably Housing Authority experience. Commissioner Schmidt said we have two scheduled meetings toward the end of the month, and hopefully a decision will be reached prior to August.

**Other Business**

Commissioner Armburster asked if we were addressing the policy discussed at the last meeting. Chairman Schmidt and Vice Chairman Closs said that it is being worked on and Solicitor Ogozalek is drafting the resolution.

Commissioner Casella, seconded by Commissioner Watson, made a motion to adjourn at 6:37PM. Voice vote: Ayes: Commissioners Armburster, Casella, Watson, Vice Chairman Closs and Chairman Schmidt. Resolution carried 5-0.

Respectfully submitted,



John P. Schmidt  
Chairman / Acting Secretary