

**HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON  
BOARD OF COMMISSIONERS MEETING  
JANUARY 20, 2022**

Chairman Schmidt called the meeting to order at 6:03PM and stated that the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice was sent to the Courier Post and the South Jersey Times on 1/12/2022 and posted in the Courier Post on 1/17/2022 and in the South Jersey Times on 1/14/2022. Notice was transmitted to the Borough Clerk on 1/12/2022, posted on the bulletin board at Wooster Towers and [www.clementonhousingauthority.com](http://www.clementonhousingauthority.com). Due to the COVID-19 pandemic and following CDC and New Jersey State guidelines, the meeting was held virtually.

Salute to flag.

Upon roll call the following were present: Commissioner Armbruster, Commissioner Cater, Commissioner Konrad (arrived at 6:11PM), Vice-Chairman Closs and Chairman Schmidt. Also present at this meeting were Vernon Lawrence, Executive Director, Anthony Ogozalek, Jr., Solicitor and Barbara Murray, Secretary. Absent: Commissioner Watson.

**APPROVAL OF MINUTES**

Chairman Schmidt asked for a motion to approve the minutes of the December 8, 2021 monthly meeting as submitted. Commissioner Cater, seconded by Commissioner Armbruster, made a motion to approve the minutes of the December 8, 2021 monthly meeting as submitted. Voice vote: All ayes (Commissioner Armbruster, Commissioner Cater, Vice-Chairman Closs and Chairman Schmidt). The motion carried.

**APPROVAL OF BILLS**

Chairman Schmidt asked for a motion to approve the payment of bills for December 2021 with proper certification. Commissioner Cater, seconded by Commissioner Armbruster, made a motion to approve the payment of bills for December 2021 with proper certification. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Cater, Vice-Chairman Closs and Chairman Schmidt. The motion carried.

**MANAGEMENT REPORT**

Chairman Schmidt asked if the smoking problem that is mentioned in the management report is the same one that we discussed before or if this is something different. A discussion followed.

Chairman Schmidt asked if the letters that were sent out for the smoking violations could be included in the board packet for the February 2022 meeting; Mr. Lawrence said yes and that the information must be kept confidential.

Chairman Schmidt asked Mr. Lawrence to RICE notice the employees of the Housing Authority before the February 9, 2022 for the purpose of discussing employee incentives.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

There was no new business to discuss.

**PUBLIC**

Chairman Schmidt advised that any members of the public wishing to address the governing body of the Housing Authority of the Borough of Clementon may do so after being recognized by the Chair. Public comment will be limited to three (3) minutes per person. Anyone wishing to address the governing body again may do so for an additional three (3) and final minutes. Chairman Schmidt asked if anyone wanted to address the governing body.

There being no public, the public portion of the meeting was closed.

Chairman Schmidt asked for a motion to adjourn. Commissioner Armbruster, seconded by Commissioner Cater, made a motion to adjourn at 6:14PM. Voice vote: All ayes (Commissioner Armbruster, Commissioner Cater, Commissioner Konrad, Vice-Chairman Closs and Chairman Schmidt). The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Vernon Lawrence', written over a horizontal line.

Vernon Lawrence  
Secretary