

HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON
BOARD OF COMMISSIONERS MONTHLY MEETING
FEBRUARY 14, 2024

Chairman Schmidt called the meeting to order at 6:11PM and stated that the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law 10:4-6. Notice was sent to the Courier Post and the South Jersey Times on July 12, 2023, and was published in the South Jersey Times on August 21, 2023, and the Courier Post on August 22, 2023. Notice was also sent to the Borough Clerk on July 12, 2023, posted on the bulletin board at Wooster Towers and www.clementonhousingauthority.com. The meeting was held virtually; both adequate and electronic notice of this meeting has been provided, specifying the time, place, and manner in which said notice was provided.

Salute to flag.

Upon roll call the following were present: Commissioner Armbruster, Commissioner Watson, Vice-Chairman Closs, and Chairman Schmidt. Also present at this meeting were Vernon Lawrence, Executive Director and Anthony Ogozalek, Solicitor. Absent: Commissioner Cater, Commissioner Konrad, and Barbara Murray, Secretary.

APPROVAL OF MINUTES

Chairman Schmidt asked for a motion to approve the minutes of the January 10, 2024 Board of Commissioners Monthly Meeting as submitted. Chairman Schmidt, seconded by Commissioner Watson, made a motion to approve the minutes of the January 10, 2024 Board of Commissioners Monthly Meeting as submitted. Voice vote: All ayes (Commissioner Armbruster, Commissioner Watson, Vice-Chairman Closs, and Chairman Schmidt). The motion carried.

APPROVAL OF BILLS

Chairman Schmidt asked if there were any questions on the bills list. There being none, Chairman Schmidt asked for a motion to approve the payment of bills for January 2024 in the amount of \$63,236.80 with proper certification. Commissioner Armbruster, seconded by Vice-Chairman Closs made a motion to approve the payment of bills for January 2024 in the amount of \$63,236.80 with proper certification. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Watson, Vice-Chairman Closs, and Chairman Schmidt. The motion carried.

MANAGEMENT REPORT

Chairman Schmidt asked if there were any questions on the management report.

Chairman Schmidt added the following:

- 1) Sometime next week he and Vernon Lawrence will be meeting with Jaime Bordenave to review the repositioning checklist.
- 2) HUD sent several e-mails advising that Vernon Lawrence has been recertified in e-loccs.
- 3) The Auditors were unable to make the February meeting to present the audit but would like to present the audit at our March meeting.

Chairman Schmidt asked the Board if everyone would be agreeable to move the March 13th meeting to March 6th; the Board unanimously agreed to move the meeting to March 6th @ 6PM. Chairman Schmidt advised that he would like the Auditors to be present at the meeting with hard copies of the audit for the Board. A discussion followed; Mr. Lawrence advised that he would let the Auditors know that the meeting will be an in-person meeting.

Mr. Lawrence advised the Board that the regional conference for MARC-NAHRO will be held in Atlantic City in April this year and that he will send everyone the information with the hope that a couple of the commissioners could attend to show our support.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Chairman Schmidt reminded the Board that the March 13th meeting is changed to March 6th at 6PM in the Community Room at Wooster Towers.

PUBLIC

Chairman Schmidt advised that any members of the public wishing to address the governing body of the Housing Authority of the Borough of Clementon may do so after being recognized by the Chair. Public comment will be limited to three (3) minutes per person. Anyone wishing to address the governing body again may do so for an additional three (3) and final minutes. Chairman Schmidt asked if anyone wanted to address the governing body.

There being no public, the public portion of the meeting was closed.

Chairman Schmidt asked for a motion to adjourn at 6:23PM. Commissioner Armbruster, seconded by Chairman Schmidt, made a motion to adjourn at 6:23PM. Voice vote: All ayes (Commissioner Armbruster, Commissioner Watson, Vice-Chairman Closs, and Chairman Schmidt. The motion carried.

Respectfully submitted,



Vernon Lawrence
Secretary