

**Operating Budget**

**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

OMB Approval No. 2577-0026 (exp. 10/31/97)

Public reporting burden for this collection of information is estimated to average 116 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

a. Type of Submission <input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No.		b. Fiscal Year Ending <b>June 30, 2013</b>	c. No. of months (check one) <input checked="" type="checkbox"/> 12 mo. <input type="checkbox"/> Other (specify)	d. Type of HUD assisted project(s) 01 <input checked="" type="checkbox"/> PHA/IHA-Owned Rental Housing 02 <input type="checkbox"/> IHA-Owned Mutual Help Homeownership 03 <input type="checkbox"/> PHA/IHA-Leased Rental Housing 04 <input type="checkbox"/> PHA/IHA-Owned Turnkey III Homeownership 05 <input type="checkbox"/> PHA/IHA Leased Homeownership	
e. Name of Public Housing Agency / Indian Housing Authority (PHA/IHA) <b>Clementon Housing Authority</b>				f. Address (city, State, zip code) <b>22 Gibbsboro Road Clementon, NJ 08021</b>	
g. ACC Number <b>P-220</b>		h. PAS / LOCCS Project No. <b>NJ04900113J</b>		i. HUD Field Office <b>Newark, NJ</b>	
j. No. of Dwelling Units <b>70</b>		k. No. of Unit Months Per Formula <b>791</b>		m. No. of Projects <b>1</b>	

Line No.	Acct. No.	Description (1)	Actuals Last Fiscal Yr. 2010 PUM (2)	<input checked="" type="checkbox"/> Estimates <input type="checkbox"/> or Actual Current Budget 2011 PUM (3)	Requested Budget Estimates			
					PHA/IHA Estimates		HUD Modifications	
					PUM (4)	Amount (to nearest \$10) (5)	PUM (6)	Amount (to nearest \$10) (7)
<b>Homebuyers Monthly Payments For:</b>								
010	7710	Operating Expenses						
020	7712	Earned Home Payments						
030	7714	Nonroutine Maintenance Reserve						
<b>040</b>	<b>Total</b>	<b>Break-Even Amount (sum of lines 010, 020, and 030)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
050	7716	Excess(Deficit) In Break-Even Amount						
060	7790	Homebuyers Monthly Payments (Contra)						
<b>Operating Receipts</b>								
070	3110	Dwelling Rentals	<b>256.30</b>	<b>273.99</b>	<b>309.62</b>	<b>244,910</b>		
080	3120	Excess Utilities	<b>7.95</b>	<b>8.57</b>	<b>9.10</b>	<b>7,200</b>		
090	3190	Nondwelling Rentals						
<b>100</b>	<b>Total Rental Income (sum of lines 070, 080, and 090)</b>		<b>264.25</b>	<b>282.56</b>	<b>318.72</b>	<b>252,110</b>		
110	3610	Interest on Gen Fund Investments	<b>0.97</b>	<b>1.79</b>	<b>1.26</b>	<b>1,000</b>		
120	3690	Other Operating Receipts	<b>41.33</b>	<b>42.85</b>	<b>46.40</b>	<b>36,706</b>		
<b>130</b>	<b>Total Operating Income (sum of lines 100, 110, and 120)</b>		<b>306.55</b>	<b>327.20</b>	<b>366.39</b>	<b>289,816</b>		
<b>Operating Expenditures - Administration:</b>								
140	4110	Administrative Salaries	<b>104.40</b>	<b>107.02</b>	<b>117.05</b>	<b>92,590</b>		
150	4130	Legal Expense	<b>5.39</b>	<b>7.86</b>	<b>12.50</b>	<b>9,890</b>		
160	4140	Staff Training	<b>2.53</b>	<b>2.98</b>	<b>3.16</b>	<b>2,500</b>		
170	4150	Travel	<b>0.21</b>	<b>1.75</b>	<b>1.86</b>	<b>1,470</b>		
180	4170	Accounting Fees	<b>8.21</b>	<b>8.57</b>	<b>9.48</b>	<b>7,500</b>		
190	4171	Auditing Fees	<b>4.76</b>	<b>6.01</b>	<b>6.38</b>	<b>5,050</b>		
200	4190	Other Administrative Expenses	<b>35.23</b>	<b>26.39</b>	<b>29.14</b>	<b>23,050</b>		
<b>210</b>	<b>Total Administrative Expense (sum of line 140 thru line 200)</b>		<b>160.73</b>	<b>160.59</b>	<b>179.58</b>	<b>142,050</b>		
<b>Tenant Services:</b>								
220	4210	Salaries						
230	4220	Recreation, Publications and Other services	<b>4.72</b>	<b>9.17</b>	<b>9.73</b>	<b>7,700</b>		
240	4230	Contract Costs, Training and Other						
<b>250</b>	<b>Total Tenant Services Expense (sum of lines 220,230, and 240)</b>		<b>4.72</b>	<b>9.17</b>	<b>9.73</b>	<b>7,700</b>		
<b>Utilities:</b>								
260	4310	Water	<b>17.61</b>	<b>17.54</b>	<b>18.69</b>	<b>14,784</b>		
270	4320	Electricity	<b>87.57</b>	<b>90.12</b>	<b>89.02</b>	<b>70,414</b>		
280	4330	Gas	<b>74.72</b>	<b>76.12</b>	<b>49.90</b>	<b>39,474</b>		
290	4340	Fuel						
300	4350	Labor	<b>20.93</b>	<b>21.62</b>	<b>23.79</b>	<b>18,820</b>		
310	4390	Other utilities expense SEWER	<b>42.58</b>	<b>42.58</b>	<b>45.22</b>	<b>35,770</b>		
<b>320</b>	<b>Total Utilities Expense (sum of line 260 thru line 310)</b>		<b>243.41</b>	<b>247.99</b>	<b>226.63</b>	<b>179,262</b>		

Name of PHA / IHA  
**Clementon Housing Authority**

Fiscal Year Ending  
**June 30, 2013**

Line No.	Acct. No.	Description (1)	Actuals Last Fiscal Yr. 2010 PUM (2)	<input checked="" type="checkbox"/> Estimates <input type="checkbox"/> or Actual Current Budget 2011 PUM (3)	Requested Budget Estimates			
				PHA/IHA Estimates		HUD Modifications		
				PUM (4)	Amount (to nearest \$10) (5)	PUM (6)	Amount (to nearest \$10) (7)	
<b>Ordinary Maintenance and Operation</b>								
330	4410	Labor	62.79	65.62	71.39	56,470		
340	4420	Materials	12.97	12.50	10.75	8,500		
350	4430	Contract Costs	79.90	71.44	60.24	47,650		
360	<b>Total Ordinary Maintenance &amp; Operation Expense (lines 330 to 350)</b>		<b>155.66</b>	<b>149.56</b>	<b>142.38</b>	<b>112,620</b>		
<b>Protective Services</b>								
370	4460	Labor						
380	4470	Materials						
390	4480	Contract Costs	14.00	14.55	15.83	12,520		
400	<b>Total Protective Services Expense (sum of lines 370 to 390)</b>		<b>14.00</b>	<b>14.55</b>	<b>15.83</b>	<b>12,520</b>		
<b>General Expense:</b>								
410	4510	Insurance	23.82	32.33	34.46	27,255		
420	4520	Payments in Lieu of Taxes						
430	4530	Terminal Leave Payments						
440	4540	Employee Benefit Contributions	37.46	28.37	50.46	39,910		
450	4570	Collection Losses	3.79					
460	4590	Other General Expense						
470	<b>Total General Expense (sum of lines 410 to 460)</b>		<b>65.07</b>	<b>60.7</b>	<b>84.91</b>	<b>67,165</b>		
480	<b>Total Routine Expense (sum of lines 210, 250, 320, 360, 400, and 470)</b>		<b>643.59</b>	<b>642.55</b>	<b>659.06</b>	<b>521,318</b>		
<b>Rent for Leased Dwellings:</b>								
490	4710	Rents to Owners of Leased Dwellings						
500	<b>Total Operating Expense (sum of lines 480 and 490)</b>		<b>643.59</b>	<b>642.55</b>	<b>659.06</b>	<b>521,318</b>		
<b>Nonroutine Expenditures:</b>								
510	4610	Extraordinary Maintenance	6.97	1.9	2.02	1,600		
520	7520	Replacement of Nonexpendable Equipment		3.57	3.79	3,000		
530	7540	Property Betterments and Additions		73.81	4.42	3,500		
540	<b>Total Nonroutine Expenditures (sum of lines 510, 520, and 530)</b>		<b>6.97</b>	<b>79.28</b>	<b>10.24</b>	<b>8,100</b>		
550	<b>Total Operating Expenditures (sum of lines 500 and 540)</b>		<b>650.56</b>	<b>721.84</b>	<b>669.3</b>	<b>529,418</b>		
<b>Prior Year Adjustments:</b>								
560	6010	Prior Year Adjustments Affecting Residual Receipts						
<b>Other Expenditures:</b>								
570		Deficiency in Residual Receipts at End of Preceding Fiscal Yr.						
580	<b>Total Operating Expenditures, including prior year adjustments and other expenditures (line 550 plus or minus line 560 plus line 570)</b>		<b>650.56</b>	<b>721.84</b>	<b>669.3</b>	<b>529,418</b>		
590		Residual Receipts (or Deficit) before HUD Contributions and provision for operating reserve (line 130 minus line 580)	(344.04)	(394.64)	(302.91)	(239,602)		
<b>HUD Contributions:</b>								
600	8010	Basic Annual Contribution Earned-Leased Projects:Current Year						
610	8011	Prior Year Adjustments - (Debit) Credit						
620	<b>Total Basic Annual Contribution (line 600 plus or minus line 610)</b>							
630	8020	Contributions Earned - Op. Sub: - Cur. Yr.(before year-end adj)	274.06	284.81	339.27	268,359		
640		Mandatory PFS Adjustments (net): HUD Proration 6 months cy 2012			(15.09)	(11,934)		
650		Other : HUD use of HA Reserves 6 months cy 2012			(48.79)	(38,595)		
660		Other (specify): Capital Grants						
670		Total Year-end Adjustments/Other (plus or minus lines 640 thru 660)	0.00	0.00	(63.88)	(50,529)		
680	8020	Total Operating Subsidy-current year (line 630 plus or minus line 670)	274.06	284.81	275.39	217,831		
690	<b>Total HUD Contributions (sum of lines 620 and 680)</b>		<b>274.06</b>	<b>284.81</b>	<b>275.39</b>	<b>217,831</b>		
700		Residual Receipts (or Deficit)(sum of line 590 plus line 690) Enter here and on line 810	(69.98)	(109.83)	(27.52)	(21,771)		

Name of PHA / IHA  
**Clementon Housing Authority**

Fiscal Year Ending  
**June 30, 2013**

		Operating Reserve	PHA/IHA Estimates	HUD Modifications
		<b>Part I - Maximum Operating Reserve - End of Current Budget Year</b>		
740	2821	PHA/IHA - Leased Housing - Section 23 or 10(c) 50% of Line 480, column 5, form HUD-52564		

		Part II - Provision for and Estimated or Actual Operating Reserve at Fiscal Year End		
780		Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date): <b>06/30/2011</b>	<b>346,055</b>	
790		Provision for Operating Reserve - Current Budget Year (check one) <input checked="" type="checkbox"/> Estimated for FYE <b>06/30/2012</b> <input type="checkbox"/> Actual for FYE <b>Usage per budget (\$92,250) Withheld by HUD (\$38,594)</b>	<b>(130,845)</b>	
800		Operating Reserve at end of Current Budget Year (check one) <input checked="" type="checkbox"/> Estimated for FYE <b>06/30/2012</b> <input type="checkbox"/> Actual for FYE	<b>215,210</b>	
810		Provision for Operating Reserve - Requested Budget Year Estimated for FYE <b>06/30/2013</b> Enter Amount from line 700	<b>(21,771)</b>	
820		Operating Reserve at End of Requested Budget Year Estimated for FYE <b>06/30/2013</b> (Sum of lines 800 and 810)	<b>193,439</b>	
830		Cash Reserve Requirement- <b>50</b> % of line 480	<b>260,659</b>	

Comments

PHA / IHA Approval

Name

**Ms. Sheila K Wooster, PHM**

Title

**Executive Director**

Signature

*Sheila K Wooster*

Date

**03/28/12**

Field Office Approval

Name

Title

Signature

Date