

HOUSING AUTHORITY OF THE BOROUGH OF CLEMENTON
BOARD OF COMMISSIONERS MONTHLY MEETING
OCTOBER 11, 2023

Chairman Schmidt called the meeting to order at 6:00PM and stated that the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law 10:4-6. Notice was sent to the Courier Post and the South Jersey Times on July 12, 2023, and was published in the Courier Post on August 22, 2023, and the South Jersey Times on August 21, 2023. Notice was also sent to the Borough Clerk on July 12, 2023, posted on the bulletin board at Wooster Towers and www.clementonhousingauthority.com. The meeting was held virtually; both adequate and electronic notice of this meeting has been provided, specifying the time, place, and manner in which such notice was provided.

Salute to flag.

Upon roll call the following were present: Commissioner Armbruster, Commissioner Cater, Commissioner Konrad (arrived at 6:04PM) Vice-Chairman Closs, and Chairman Schmidt. Also present at this meeting were Vernon Lawrence, Executive Director, Anthony Ogozalek, Solicitor, and Barbara Murray, Secretary. Absent: Commissioner Watson.

APPROVAL OF MINUTES

Chairman Schmidt asked for a motion to approve the minutes of August 23, 2023, with the amendment that the meeting ended due to lack of quorum. Vice-Chairman Closs, seconded by Chairman Schmidt, made a motion to approve the minutes of August 23, 2023, with the amendment that the meeting ended due to lack of quorum. Voice vote: All ayes (Commissioner Armbruster, Commissioner Cater, Vice-Chairman Closs, and Chairman Schmidt). The motion carried.

APPROVAL OF BILLS

Chairman Schmidt asked for a motion to approve the payment of bills for August 2023 and September 2023 in the amounts of \$22,249.98, and \$28,043.50 respectively. Commissioner Cater, seconded by Vice-Chairman Closs, made a motion to approve the payment of bills for August 2023 and September 2023 in the amounts of \$22,249.98 and \$28,043.50 respectively. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Cater, Commissioner Konrad (arrived at 6:04PM), Vice-Chairman Closs, and Chairman Schmidt. The motion carried.

MANAGEMENT REPORT

Chairman Schmidt asked if there were any questions on the Management Report; there being none, Chairman Schmidt requested that employees be rice noticed prior to our next meeting and that we have a closed session.

NEW BUSINESS

Resolution 2023-014 – Awarding Contract for Fee Accountant Services

Chairman Schmidt asked for a motion to adopt Resolution 2023-14 awarding the contract for Fee Accountant Services to Blosky & Associates LLC for one year. Chairman Schmidt, seconded by

Commissioner Konrad, made a motion to adopt Resolution 2023-14 awarding the contract for Fee Accountant Services to Blosky & Associates LLC for one year. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Cater, Commissioner Konrad, Vice-Chairman Closs, and Chairman Schmidt. The motion carried.

Resolution 2023-16 – Awarding Contract for Architect & Engineering Services

Chairman Schmidt asked for a motion to adopt Resolution 2023-16 awarding the contract for Architect & Engineering services to LAN Associates. Commissioner Konrad, seconded by Vice-Chairman Closs, made a motion to adopt Resolution 2023-16 awarding the contract for Architect & Engineering services to LAN Associates. Roll call vote: Ayes: Commissioner Armbruster, Commissioner Cater, Commissioner Konrad, Vice-Chairman Closs, and Chairman Schmidt. The motion carried.

PUBLIC

Chairman Schmidt advised that any members of the public wishing to address the governing body of the Housing Authority of the Borough of Clementon may do so after being recognized by the Chair. Public comment will be limited to three (3) minutes per person. Anyone wishing to address the governing body again may do so for an additional three (3) and final minutes. Chairman Schmidt asked if anyone wanted to address the governing body.

There being no public, the public portion of the meeting was closed.

Chairman Schmidt, seconded by Commissioner Armbruster, made a motion to adjourn at 6:13PM. Voice vote: All ayes (Commissioner Armbruster, Commissioner Cater, Commissioner Konrad, Vice-Chairman Closs, and Chairman Schmidt). The motion carried.

Respectfully submitted,



Vernon Lawrence
Secretary